



Malheur County Development Corporation

Tuesday, July 9, 2024

10:00am (Mountain Time Zone)

Attendees: Grant Kitamura, Board Chair; Kay Riley, board member; Corey Maag, board member; Ralph Poole, Board Member; Jason Pearson, Board Member; Shawna Peterson, Executive Director; Emily Conlon, S Peterson Law; Taylor Rembowski, Malheur County Economic Development; Antonio Sunseri, Argus Observer

Online Attendees: Mike Walker, board member; Pat Caldwell, Malheur Enterprise; Steven Mitchell, Malheur Enterprise

1. Call meeting to order.

Board Chair Grant Kitamura called the meeting to order at 10:00am.

2. Review and acceptance of previous meeting minutes.

Kay Riley made a motion to approve the June 18, 2024, meeting minutes. Corey Maag seconded the motion and all present board members voted in favor.

3. Reports:

a. Update from Executive Director Shawna Peterson

Executive Director Shawna Peterson provided an update on the work underway for the UPRR switch installation. Peterson reminded the board that the County approved an agreement whereby Axiom is providing project management services to coordinate this time-sensitive work. Jason Pearson made a motion to approve endorsement by the MCDC of the agreement. Ralph Poole seconded the motion. The board discussed this agreement; Peterson noted that the contract is between Axiom and Malheur County because the switches affect the greater industrial park. After discussion, all present board members voted in favor.

4. Discussion and Action Items:

a. Next Steps

Executive Director Peterson discussed a change order that documents RailWorks undertaking the earthwork necessary at the north turnout pad where the industry rail will connect to the mainline.

Unanticipated agenda items may or may not be included.

The meeting is accessible to persons with disabilities. For any special accommodations, please email malheurcountydevelopmentcorp@gmail.com at least 48 hours prior to the meeting.

Some earthwork necessary at that location was not completed and must be in order to proceed. ODOT has preapproved this expenditure. Corey Maag made a motion to approve the change order in the amount of \$81,047.20. Jason Pearson seconded the motion and all present board members voted in favor.

Final discussion on next steps included weed mitigation progress, identifying a project manager, and the potential to downsize and/or reorient the building. The board also discussed the \$250,000 figure from Axiom to complete their plans; Peterson is working with Axiom to refine this number and include phasing associated with this to present to ODOT.

b. Approval of Invoices (if any)

None.

5. Next Meeting Agenda Build

The next board meeting is scheduled for August 6, 2024 at 10:00am, location to be determined.

6. Adjournment. The meeting ended at 10:39am.

Unanticipated agenda items may or may not be included.

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